



GUW202007017 dated 07.07.2020

**SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.(SBIIMS),
(WHOLLY OWNED SUBSIDIARY OF SBI)
GUWAHATI CIRCLE OFFICE**

Sl. No.	Description	
(a)	Tender ID	GUW202007017
(b)	Tender Name	Electrical work at District Sales Hub at Fancy Bazar Evening Branch
(c)	Opening Date of Tender	07.07.2020
	Ending Date of Tender	15.07.2020 UPTO 2:00 AM
(d)	Tender Fee Amount	<i>Rs.1,000.00 (Rupees One thousand only) to be paid only through State Bank Collect(SB Collect an efficient MIS report generating tool). The steps involved in making the payment is provided at Annexure-A.</i>



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NOTICE INVITING TENDERS (NIT)

On behalf of State Bank Of India (hereinafter referred to as SBI), SBI Infra Management Solution Pvt. Ltd. (hereinafter referred to as SBIIMS) (a wholly owned subsidiary of State Bank of India), Circle Office, Guwahati invites tenders in two cover System from the eligible Contractors/Vendors as under :-

1.	Name & location of Work	:	Electrical work at District Sales Hub at Fancy Bazar Evening Branch
2.	Eligibility criteria	:	The Contractors/Vendors who are in the list of approved empanelled contractors/vendors finalised in September, 2018 by SBI, Local Head Office, Guwahati (North Eastern Circle) for for the 5(FIVE) categories of work i.e. Category- I, II, III , IV, V (Work Value up to ₹100.0 Lakh) under ELECTRICAL INSTALLATION WORK are only eligible.
3.	Tender document Cost	:	Rs 1,000.00 (Rupees One thousand only) (Non-Refundable) to be paid only through State Bank Collect(SB Collect an efficient MIS report generating tool). The steps involved in making the payment is provided at Annexure-A. The receipt generated with the Reference No. will be submitted along with the Technical Bid.
4.	Earnest Money Deposit(EMD)	:	EMD of Rs. 2900.00 to be deposited to A/C No. 10242804581 (SBI, LHO, PREMISES & ESTATE Department Misc. Deposit account) maintained at SBI, Dispur Branch (IFSC code-SBIN0003030). The receipt generated with the Reference No. will be submitted along with the Technical Bid.
5.	Technical Bid (Cover-I)	:	The Technical bid shall contain following Documents: i) Tender Processing Fee amounting to ₹1000.00 (Rupees One thousand Only) (Non-Refundable) to be credited as mentioned above and submit the voucher copy as proof of deposit the amount. ii) Earnest Money Deposit (EMD) amounting to Rs. 2,900.00 to be deposited to A/C No. 10242804581 (SBI, LHO, PREMISES & ESTATE Department Misc. Deposit account) maintained at SBI, Dispur Branch (IFSC code-SBIN0003030) and submit the deposit voucher copy as proof of deposit the amount. iii) The part-I of this tender duly signed on each page as a



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		<p>token of acceptance of all the terms and conditions of the tender.</p> <p>The Bidder, who failed to submit any of the above mentioned documents, will be disqualified in Technical Bid and Price bid (Cover-II) submitted by those contractors will not be opened. Moreover, the conditional tenders are liable for rejection.</p>
6	Price Bid (Cover-II)	<p>: The Price Bid Shall contains the part-II (Break-up of Quantities) of this tender as at Annexure-B and will be submitted quoting the itemwise tendered rates and Grand Total Amount in Words & Figures as per standard format duly signed by the bidder.</p> <p>No condition/ stipulation in Cover-II shall be accepted.</p>
7	Date, Time & Place for submission of Tender	<p>The Technical Bid and Price Bid shall be put in two separate sealed envelopes and super scribed as "Technical bid (Cover-I)" and "Price Bid (cover-II)" respectively addressing Circle Head & AVP(Civil), SBIIMS, Guwahati Circle, SBI Local Head Office Building, 3rd Floor, 'A' Block, P.O. Assam Sachivalaya, Dispur, Guwahati-781006, Assam.</p> <p>Both the envelopes shall be put in another seal envelope super scribed as "Tender for Electrical Work for DSH AT FANCY BAZAR Evening Branch" addressing Circle Head & AVP(Civil), SBIIMS, Guwahati Circle, SBI Local Head Office Building, 3rd Floor, 'A' Block, P.O. Assam Sachivalaya, Dispur, Guwahati-781006, Assam which will be submitted in the "TENDER BOX" kept at 3rd Floor, "A" Block of Local Head Office Building of State Bank of India, Guwahati on or before 15.07.2020 upto 02:00 PM.</p>
8.	Opening of Technical Bid	<p>: 03:00 PM on 15.07.2020</p>
9	Opening of Price Bid	<p>: After opening of Technical Bid on 15.07.2020.(Only the Price Bids submitted by Technically qualified contractors/vendors will be opened)</p>
10.	Validity of Tenders	<p>: For a period of 90 days from the date of opening of Price Bid.</p>
11.	Initial security deposit	<p>: 2% of the awarded value of work including EMD</p>



12.	Retention money		5% (Including EMD+ISD)
13	Commencement of the work		The date of commencement of the work will be reckoned as the date of handing over site or Seven days from the date of issue of Work Order of the tender whichever is later
14	Time allowed for completion	:	20 days from the date of handing over site or 30 days from the date of issue of letter of acceptance of Bank whichever is later.
15	Deduction of Income Tax and GST	:	<p>A) Income Tax/GST TDS will be deducted at source as per Govt. Guidelines.</p> <p>B) The contractor should comply with the following :-</p> <p>i. Contractor should have GST Registration Number</p> <p>ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision</p> <p>iii. In case of Correction in the bills after scrutiny, contractor should submit fresh invoice for payment</p> <p>iv. Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor.</p>
16.	Terms & mode of payment	:	<p>i) No advance is payable.</p> <p>ii) After successful completion of entire work 100% payment will be released against submission of GST invoice and work completion Certificate after deducting security deposit and statutory deductions as applicable.</p> <p>iii) Payment shall be made by way of Electronic fund transfer by the concerned SBI Branch/Office where the work has been executed. The contractor should furnish details of the Bank, A/c no, IFSC code etc.</p>



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17.	Liquidated Damages	:	If the bidder is not able to complete the work within the stipulated completion period as per tender, liquidated Damages will be imposed at the rate of 0.5% of the contract value per week subject to a maximum of 5% of the contract value.
18.	Defects Liability Period	:	12 Months (Twelve months) from the date of completion of the work and handing over to the Bank.
19.	Contact details for any clarification	:	The Circle Head & The Assistant Vice President(Civil), SBI Infra Management Solutions Pvt. Ltd. Guwahati Circle Office, 3rd Floor, SBI, LHO Building, Guwahati, Dispur-781006, Ph: 0361-2237509
20.	Any additional Information	:	The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes & charges , cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. However, GST on work contract will be extra as applicable.



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	Notes:	
a)	In case the date of submission/opening of tender is declared as a holiday, the respective date will be considered on the next working day at the same time.	
b)	The SBIIMS reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason.	
c)	If the L1 bidder quotes abnormally low (10% below the Total estimated cost prepared by SBIIMS, he will be required to furnish a Performance Guarantee for an amount not less than the difference amount of the estimated cost and the accepted tender amount_ valid for a period of 12 months from the date of signing the contract from a Scheduled Commercial Bank other than SBI or SBI STDR lien to the Asstt. General Manager(P&E), SBI, LHO, Guwahati for an amount not less than the difference amount of the estimated cost and the accepted tender amount in addition to the Security Deposit amounting to 2% of the accepted tender amount, which will be released after virtual completion of the work.	
	(For and behalf of State Bank of India)	
	Circle Head & Assistant Vice President (Civil) SBIIMS, Circle office, Guwahati.	



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PART-I

Terms & conditions of tender:

Sealed tenders are invited by the undersigned for above work as per the enclosed Schedule of Quantities and detailed specification mentioned therein. The condition for submission of the tender is as under:

- i. Delays in submission of any part arising out of the postal irregularities/or any other at any stage will not be considered. Also the Bank will not be responsible for damage in transit in case of Postal Delivery.
- ii. EMD of unsuccessful bidders will be refunded within 30 days of award of Contract without any interest on submission of Bank's details by the contractors. EMD of successful bidder will be retained as a part of security deposit.
- iii. Unsealed tenders will not be accepted.
- iv. Tenders with any addition/alterations/omission/overwriting etc. will not be accepted. Correction, if any, should be duly signed.
- v. The rates quoted in Price Bid should be written in figures and words. If an rate written in figures is different from the rate written in words, then only rate written in words will be considered and accordingly, the Grand total will be assessed. The lowest bidder will be finalised only after assessing the Grand Total amount as per the quoted rates and quantities of each items.
- vi. Penalty of 0.5% of contract value per week, maximum up to 5% of contract value will be charged for delaying the work beyond the completion date unless cause for delay is beyond control of the contractor. Bank's decision will be final and binding on the contractors.
- vii. All materials to be used should be of the best quality and as per specification and guidance of bank engineer.
- viii. The work will be inspected and joint measurement will be taken by the Bank's Engineer before making the payment. Payment will be done as per the actual measurement at site.
- ix. The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes & charges , cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. However, **GST on work contract** will be extra as applicable.
- x. The rates will be fixed for the period of work. No PVA will be applicable.
- xi. SBIIMS reserves its right to accept or reject any tender without assigning any reasons therefore.
- xii. The tenders to be submitted must be strictly in the format as per the enclosed Schedule.
- xiii. The contractors are requested to inspect the area of work/site before quoting the rates.
- xiv. The tender will be valid for three months.
- xv. The contractor shall make his own arrangement for all risk insurance policy at the cost the contractor and for storage of materials site at his own risk and cost till handing over the completed work to the Bank.



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- xvi. 50% amount of total security deposit will be retained for one year as security deposit against Defect Liability period for one year.
- xvii. The contractor should acquaint himself with the site conditions, local traffic regulations, local regulations, labor tax rules etc. and quote the rates accordingly. No extra charges/increase in the rate shall be considered on any account.
- xviii. The contractor has to arrange for third party insurance and during execution of work any mishap occur and or any injury to the labor/workers or Bank's staff/customer, it is the liability of the contractor to compensate the demand, if any.

Yours faithfully,

Circle Head & Assistant Vice President(civil)
SBIIMS, Guwahati Circle Office.



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Annexure-A

The steps involved in making the payment through SB Collect are as under:-

1. The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.
2. Select "**SB Collect**" from Top Menu, that will lead to the next page:
3. "**Proceed**" will lead to the next page:
4. Select "**All India**" in "State of Corporate / Institution" & Select "**Commercial Services**" in "Type of Corporate / Institution".
5. "**Go**" will lead to the next page:
6. Select "**SBI Infra Management Solutions**" in Commercial Services Name and "**Submit**"
7. Select "**Tender Application Fee**" in "Payment Category" and enter the "**Tender ID**" exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next Page will be ready with few of the Preloaded Tender Details:
9. The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

NOTE : Any type of vendor, whether dealing with SBI or other bank can use this SB Collect facility.

Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the vendor himself.